



12835 Newcastle Way
 STE 200
 Newcastle WA 98056
 425.649.4444 EXT 144

Deck Checklist

Project Name _____

Project Address _____

Parcel Number _____

This handout is not to substitute reviewing and verifying your project to the City's Municipal Code.

Site Plan Checklist

X	Description
	Dimensions of parcel. Dimensions of existing and proposed structures, sheds, patios, decks, stoops, porches, driveways, and walkways.
	Distances labeled between property lines and structures
	Setbacks shown/labeled
	Location, type (utility, access, etc.) and dimensions of all easements
	Building, impervious, and hard surface coverages (calculated as percentages of total parcel; %)
	Label if patio / deck is impervious or pervious, and provide structure materials (wood, concrete, etc.)
	Footprint and outline of roof and eaves
	Drawn at 1:20 scale and scale provided; North arrow provided
	11x17 size sheets (larger is okay)
	Parcel ownership information and contact information
	Legal description (and/or attach plat, if possible)

Submittal Standards Checklist

X	Description	# copies required
	Application	1
	Exterior Elevation ***	3
	Sectional View	3
	Framing Details	3
	Engineering Calculations	3
	Copy of official bid for work or;	1
	Copy of materials list and cost	1

Notes:

Setback Standards

Standards	LOS-12	R-1	R-4	R-6	R-8	R-12	R-18	R-24
Minimum Front Setback	30ft	30ft	10ft	10ft	10ft	10ft	10ft	10ft
Minimum Rear Setbacks	35ft	25ft	20ft	20ft	20ft	25ft	25ft	25ft
Minimum Side Setbacks (single-family)	10ft	5ft (both sides must)	5ft (both sides must)	5ft (both sides must)	5ft (both sides must)	5ft	5ft	5ft